

**DEPARTMENT OF HEALTH  
ELECTROLYSIS COUNCIL  
GENERAL BUSINESS MEETING  
October 31, 2013  
2:00 p.m. EST**

**CONFERENCE CALL  
1-888-670-3525**

When prompted, enter the following conference code  
number: **4389078941**, followed by the “#” sign.

Participants in this public meeting should be aware that these proceedings are being recorded  
and that an audio file of the meeting will be posted to the Council's website.

**Members Present**

Dr. Jolynn Greenhalgh, Chair  
Dr. Max Wilson, Vice Chair  
Ms. Nilsa Canaverall Lapeyrouse  
Ms. Lina Grillo  
Ms. Teresa Ledesma

**Staff Present**

Allen Hall, Executive Director  
Anna King, Program Administrator  
Kim Tillery, Regulatory Specialist II

**Others Present**

Mr. John Pellet, Esquire  
Ms. Sandra Allen, Esquire  
Ms. Judy Adams, Licensed Electrologist

**Assistant Attorney General**

Lynette Norr, Assistant Attorney General *for*  
Marlene Stern, Assistant Attorney General (absent)

**2:01 p.m.**

**Call to Order – General Business Meeting**

**WELCOME TO NEW COUNCIL MEMBERS**

Council Chair, Dr. Jolynn Greenhalgh, welcomed the new Council members: Ms. Nilsa Canaverall Lapeyrouse, Ms. Lina Grillo and Ms. Teresa Ledesma.

***The Council moved to agenda item 20.***

**OLD BUSINESS**

20. August 05, 2013 General Business Meeting Minutes

**MOTION:** Dr. Max Wilson moved to accept the August 5, 2013 General Business Meeting Minutes Dr. Jolynn Greenhalgh seconded the motion, which carried 5/0.

## **ADMINISTRATIVE PROCEEDINGS**

### **320-HOUR ELECTROLYSIS TRAINING PROGRAM**

1. Daytona College

The application packet submitted by Daytona College was presented to the Council for review.

Ms. Pamela Kraska and Mr. Justin Berkowitz were on the call to represent Daytona College. Dr. Greenhalgh requested clarification to the tuition costs listed in the materials. Ms. Kraska stated that it was a typographical error in regards to the calculation, and had been previously corrected with the Commission on Independent Education.

**MOTION:** Dr. Max Wilson moved to accept Daytona College's application. Ms. Nilsa Canaveral Lapeyrouse seconded the motion, which carried 5/0.

***The Council moved to agenda item 28.***

### **ADDENDUM: 320-HOUR EO TRAINING PROGRAM**

28. Laser and Aesthetics Institute of the Palm Beaches, Inc.

The application packet submitted by Laser and Aesthetics Institute of the Palm Beaches, Inc. was presented to the Council for review.

Since this tab was added as a late addendum, Dr. Greenhalgh stated that just cause was shown due to a financial hardship that would be imposed on this institution if the file was not reviewed during this meeting.

**MOTION:** Dr. Greenhalgh moved to accept Laser & Aesthetics Institute of the Palm Beaches, Inc.'s application. Dr. Max Wilson seconded the motion, which carried 5/0.

### **30-HOUR LASER CONTINUING EDUCATION COURSE**

2. Beauty by Laser

The application packet submitted by Beauty by Laser was presented to the Council for review.

Ms. Stacey Caldwell was on the call to represent Beauty by Laser. A verbal correction was made to bullet seven of page thirty-one from 'Spot' to 'Stop.'

Dr. Greenhalgh asked when the hands on treatment would begin. Ms. Caldwell stated that it would be taught on the second day.

Ms. Caldwell stated that Ms. Benafsha Bamasi, the instructor, has been with the company for four years.

**MOTION:** Dr. Jolynn Greenhalgh moved to accept Beauty by Laser's application. Dr. Max Wilson seconded the motion, which carried 5/0.

## REVIEW OF CHANGE OF LOCATION FOR APPROVED 30-HOUR LASER HAIR REMOVAL CONTINUING EDUCATION COURSE

### 3. Esthetic Laser Institute

The Council previously approved Esthetic Laser Institute as a 30-Hour Continuing Education Provider in May 2007. At that time, Ms. Shannon Meyers, owner/instructor of the program, was approved to offer the course at a duly-licensed electrology facility. Because Ms. Meyers no longer owns a facility, she sought the Council's approval to periodically offer her approved course at Laselt Hair Removal, d/b/a Electrolysis, Laser and Beauty Institute, EP 590. Esthetic Laser Institute is currently actively renewed with CEBroker.

Provided for the Council's review was a copy of the newly proposed course location's facility license and most recent inspection sheet. The Council was asked to review and consider whether the proposed location satisfied the requirements of **Rule 64B8-52.004(1)(b) 6., Florida Administrative Code**, which requires as follows:

#### **64B8-52.004 Requirements for Approval of Training Courses for Laser and Light-Based Hair Removal or Reduction.**

The Electrolysis Council will approve laser and light-based hair removal or reduction continuing education training courses upon application if the following requirements are met:

(1) (b) 6. Shall have its sponsor submit to the Council at least the following: **A copy of the electrology facility license and the most recent Department of Health inspection sheet from the location where the continuing education training course is offered demonstrating compliance with paragraph 64B8-51.006(3)(g), F.A.C.**

#### **Rule 64B8-51.006(3)(g), F.A.C., Rule Governing Licensure and Inspection of Electrology Facilities requires as follows:**

(3)(g) In electrology facilities wherein laser equipment is used for hair removal, the following shall be provided:

1. Proof of certification of 30 hours of continuing education in laser hair removal for all electrologists using laser equipment in the facility.
2. Proof of certification as Certified Medical Electrologist for all electrologists using laser equipment in the facility.
3. Proof of registration of laser as required by Section 501.122, F.S.
4. Written designation of laser safety officer.
5. Appropriate sign on door of laser room.
6. Lock on door of laser room.
7. Protective eyewear for all persons in laser room during operation of laser.
8. Fire extinguisher in vicinity of laser room.
9. Cold water and ice.
10. At least one piece of properly registered laser equipment located within the electrology facility.

**MOTION:** Dr. Jolynn Greenhalgh moved to accept Esthetic Laser's request to change the location of their approved 30-hour laser hair removal course. Dr. Max Wilson seconded the motion, which carried 5/0.

## **REVIEW OF CHANGE OF LOCATION AND NAME OF APPROVED 30-HOUR LASER HAIR REMOVAL CONTINUING EDUCATION COURSE**

### **4. Sanctum Medspa**

The Council previously approved 30-Hour Continuing Education Course, MD Ageless Solutions, in December 2012. The course developer/presenter, Ms. Amy Levin, has since moved to a different licensed electrology facility, Sanctum Medspa, LLC, EP 916, at which she desires to offer the approved course under that facility's name.

Provided for the Council's review was a copy of the newly proposed course location's facility license and most recent inspection sheet. The Council was asked to review and consider whether the proposed location satisfies the requirements of Rule 64B8-52.004(1)(b) 6., Florida Administrative Code, which requires as follows:

#### **64B8-52.004 Requirements for Approval of Training Courses for Laser and Light-Based Hair Removal or Reduction.**

The Electrolysis Council will approve laser and light-based hair removal or reduction continuing education training courses upon application if the following requirements are met:

(1) (b) 6. Shall have its sponsor submit to the Council at least the following: A copy of the electrology facility license and the most recent Department of Health inspection sheet from the location where the continuing education training course is offered demonstrating compliance with paragraph 64B8-51.006(3)(g), F.A.C.

#### **Rule 64B8-51.006(3)(g), F.A.C., Rule Governing Licensure and Inspection of Electrology Facilities requires as follows:**

(3)(g) In electrology facilities wherein laser equipment is used for hair removal, the following shall be provided:

1. Proof of certification of 30 hours of continuing education in laser hair removal for all electrologists using laser equipment in the facility.
2. Proof of certification as Certified Medical Electrologist for all electrologists using laser equipment in the facility.
3. Proof of registration of laser as required by Section 501.122, F.S.
4. Written designation of laser safety officer.
5. Appropriate sign on door of laser room.
6. Lock on door of laser room.
7. Protective eyewear for all persons in laser room during operation of laser.
8. Fire extinguisher in vicinity of laser room.
9. Cold water and ice.
10. At least one piece of properly registered laser equipment located within the electrology facility.

**MOTION:** Dr. Max Wilson moved to accept Sanctum Medspa's request to change the location of their approved 30-hour laser hair removal course. Dr. Jolynn Greenhalgh seconded the motion, which carried 5/0.

#### **Discussion: Update to Delegation of Authority – Staff Approval of Requests for Change of Location for 30-Hour Laser Hair Removal Programs**

The Council stated that it would be beneficial to applicants, in expediting the approval process, to delegate to staff approval of requests for change of location for existing 30 hour laser

continuing education courses. An updated delegation of authority memorandum will be presented in January 2014 for approval.

### **APPLICANT CERTIFICATION LIST**

5. Examination Applicants

**MOTION:** Dr. Jolynn Greenhalgh moved to accept the examination application certification list. Dr. Max Wilson seconded the motion, which carried 5/0.

### **RULES REVIEW AND DEVELOPMENT**

Dr. Max Wilson moved to table Tabs 6-10, 12 and 29 due to Ms. Marlene Stern's absence. Dr. Jolynn Greenhalgh seconded the motion, which carried 5/0.

#### **Review of Proposed Modifications for Related Rule Development (Tabs 6 – 8)**

6. Rule 64B8-51.006, F.A.C., Rule Governing Licensure & Inspection of Electrology Facilities

This item was tabled until the next meeting.

7. Rule 64B8-52.004, F.A.C., Requirements for Approval of Training Courses for Laser and Light-Based Hair Removal or Reduction

This item was tabled until the next meeting.

8. Rule 64B8-56.002, F.A.C., Equipment and Devices: Protocols for Laser and Light-Based Devices

This item was tabled until the next meeting.

#### **Other Rule Development**

9. Rule 64B8-52.003, F. A. C., Procedure for Approval of Attendance at Continuing Education Courses

This item was tabled until the next meeting.

Ms. Sandra Allen addressed the Council. Ms. Allen is an administrative law attorney, former lobbyist for the Electrolysis Association of Florida and the Electrology Society of Florida, as well as the president of a company that offers continuing education to electrologists and 5 other professions. Ms. Allen stated her concerns regarding proposed paragraph (3) of the draft language approved by the Florida Board of Medicine on August 1, 2013, which reads as follows:

(3) A licensee may earn continuing education credit for taking an academic course related to electrology practice offered by a college, university, or post-secondary institution. Any such course shall meet the requirements in paragraph (2) above. Licensees shall be awarded 10 hours of CE credit per semester hour for any such academic course he or she completes successfully. The licensee shall provide verification upon request by the Department.

Ms. Allen questioned how the technical (post-secondary) schools will calculate the total number of CE credits granted using a credit per semester hour basis. She also questioned deletion of the provision in draft paragraph (2)(b), which currently only allows for course credit from technical schools, colleges or universities when “...successfully completed for the first time by the licensee in a subject area relevant to electrolysis...” Ms. Judy Adams, licensed Electrologist and former president of the Electrolysis Society of Florida, agreed with Ms. Allen.

Ms. Lynette Norr stated that she will share these comments with Ms. Marlene Stern, the Council’s attorney.

10. Rule Change Proposal for 64B8-55.004 Mediation and 64B8-55.002 Citations

This item was tabled until the next meeting.

**REPORT OF ASSISTANT ATTORNEY GENERAL, MARLENE STERN**

11. Rule Status Report

**Rules Approved by the Council:**

**Rule 64B8-51.006 (3) –(6), Licensure & Inspection:** Changes were proposed by the Environmental Health Division. Electrolysis Council approved language on 8/9/10, and voted no SERC needed on 10/3/11; Board of Medicine (BOM) approved language on 12/1/11; rule was withdrawn on 10/29/12. Must determine if the Division of Medical Quality Assurance still wants these changes.

**64B8-52.003, Procedure for Approval of Attendance at CE Courses:** Electrolysis Council approved changes at May 2013 meeting; At 8/1/13 BOM meeting, BOM modified the changes to 52.003(3), at the request of the Society for Clinical and Medical Hair Removal (SCMHR). Council must decide if the BOM’s modification is acceptable.

**64B8-56.002, Equipment & Devices; Protocols for Laser and Light-based Devices:** Electrolysis Council approved changes at May 2013 meeting; at 8/1/13 BOM Meeting, BOM put changes on hold based on SCMHR statements that vote should be tabled because language that was not being changed conflicted with other rules. Electrolysis Council must decide whether to consider the package of rule changes proposed by SCMHR.

**64B8-52.004, Requirements for Approval of Training Courses for Laser and Light-Based Hair Removal or Reduction:** Provision (1)(b)6. – Electrolysis Council approved language at 10/29/12 meeting; at 7/9/12 BOM meeting, rule was sent back to Electrolysis Council without approval. BOM had concerns regarding phrase “comparable documentation.”

**Rules Approved by the Board and Council:**

RULE NUMBER	TITLE	COUNCIL APPROVAL	BOARD APPROVAL	DEVELOPMENT PUBLISHED	NOTICE PUBLISHED	FILED FOR ADOPTION	EFFECTIVE	COMMENTS
64B8-51.002	Licensure by Examination (plus new re-exam application)	2/27/12	9/10/12	10/3/13				

	form)							
64B8-54.002	Inactive and Retired Licensure Status	5/11/09 – Language 10/3/11 – SERC Vote (No)	12/1/11	10/3/13				
64B8-55.002	Citations	2/15/10 – Language 10/3/11 – SERC vote (No)	12/1/11	10/3/13				

Ms. Lynette Norr stated that notice of Rules 64B8-51.002, 54.002 and 55.002 were published October 21, 2013. The noticed rule texts are as follows:

**64B8-51.002 Licensure by Examination.**

(1) through (3) No change.

(4) A candidate for licensure by examination who fails to pass the examination shall be required to retake the examination prior to issuance of a license. The application for re-examination of the licensure examination, as referenced in subsection (2) of this rule, shall be made on the Re-examination Application form DH-MQA 1262 (revised 02/12), hereby adopted and incorporated by reference. Upon notice from the testing vendor of an applicant's unsuccessful scores, the Council Office will send the re-examination form to affected applicants.

Rulemaking Specific Authority 478.43(1), (4) F.S. Law Implemented 456.017, 478.45 FS. History–New 5-31-93, Formerly 21M-76.002, 61F6-76.002, Amended 7-11-95, Formerly 59R-51.002, Amended 11-13-97, 2-17-00, 5-28-00,\_\_\_\_\_.

**64B8-54.002 Request for Inactive or Retired Status License ~~Inactive and Retired Licensure Status; Reactivating of Licensure, Delinquent Renewal.~~**

~~(1) Ninety (90) days prior to the end of the biennium, the Department shall mail a notice of renewal to the last known address of the inactive or delinquent license holder contained in the official records of the Department.~~

~~(2) Any person holding an inactive license eligible for reactivation may return his license to active status upon submission of a complete application as set out below, to the Department, payment of the fees indicated in Section 456.036, F.S., in the amounts indicated in Rule 64B8 54.004, F.A.C., and compliance with paragraphs (a) and (b), below:~~

~~(a) If the license has been inactive for less than one year after the expiration date of the last active license, the licensee shall submit proof of completion of 30 hours of the continuing education requirements pursuant to Section 478.50(4)(a), (b), F.S., and Rule Chapter 64B8 52, F.A.C.; or~~

~~(b) If the license has been inactive for more than one year after the expiration date of the last active license, the licensee shall submit proof of completion of 10 hours of continuing education for each year the license has been inactive and the 20 hours of continuing education for the last active biennium. All continuing education must comply with the requirements of Section 478.50(4)(a), (b), F.S., and Rule Chapter 64B8 52, F.A.C.~~

~~(3) If the person holds a Florida retired license eligible for reactivation, he or she may return that license to active status upon submission of a complete application to the Department, payment of the appropriate fees and compliance with the provisions of subsection 456.036(12), F.S.~~

~~(1)(4) Any person holding an active license may change the license to inactive status upon submission of a letter to the Electrolysis Council, stating the licensee's intention to change the license to inactive status. If the change is made at the time of license renewal, the licensee must pay the inactive status renewal fee, the delinquency fee if applicable, and the fee to change licensure status, in the amounts indicated in Rule 64B8-54.004, F.A.C. Active status licensees choosing inactive status at any other time than at the time of license renewal must pay the fee to change licensure status.~~

~~(2)(5) A licensee with an active or inactive license wishing to change to retired licensure status during the renewal period must pay the retired license fee. If changing to retired licensure status outside the renewal period, the change of status fee shall also be paid.~~

~~(6) Failure to renew a delinquent license to either active, inactive or retired status by the expiration date of the current renewal period shall render the license null and void without further action of the Council or Department.~~

Rulemaking Specific Authority 456.036(15), 478.43(1), (4), 478.50 FS. Law Implemented 456.036(2), (4)(b), (12), 478.50 FS. History–New 9-29-93, Formerly 61F6-79.002, 59R-54.002, Amended 4-2-98, 9-26-01, 4-25-06,\_\_\_\_\_.

**64B8-55.002 Citations.**

(1) through (2) No change.

(3) All citations include a requirement that the subject correct the violation, if remediable, within a specified period of time

not to exceed 60 days, unless otherwise specified in this rule and impose whatever obligations necessary to remedy the offense.

(4) The Board designates the following as citation violations:

(a) though (g) No change.

(h) The presence of animals in the room wherein electrolysis is performed except those trained to assist the hearing impaired, visually impaired or physically impaired as provided by Section 413.08, F.S. (64B8-51.006(3)(e)(4), F.A.C.)

(h) First time violation – a \$150.00 fine, second time violation – a \$300.00 fine.

(i) Failure to have any one of the following items/equipment in the facility (the failure to have any one of the items/equipment shall constitute a separate citation):

(i) First time violation – a \$150.00 fine, second time violation – a \$300.00 fine.

1. An FDA registered needle type epilation device in working order.

(64B8-51.006(3)(f)(e)1., F.A.C.)

2. Clean and sterile needles (e.g. probes) and forceps (e.g. tweezers).

(64B8-51.006(3)(f)(e)2., F.A.C.)

3. Sanitary waste receptacles for the disposal of used gloves, paper supplies, cotton balls, and other non infectious items.

(64B8-51.006(3)(f)(e)6., F.A.C.)

4. A sharps container as defined in Rule 64E-16, F.A.C. for disposal of used needles.

(64B8-51.006(3)(f)(e)8., F.A.C.)

5. A sterilizer which shall be either An autoclave or a dry heat sterilizer and color change indicators for use with either sterilizer.

(64B8-51.006(3)(f)18.(e)17., F.A.C.)

6. Monthly records of spore destruction tests ~~sterilizer biological test monitoring which shall be made available to the Departement upon request.~~

(64B8-51.006(3)(f)19.(e)18., F.A.C.)

7. A ~~holding~~ container for soaking and cleaning contaminated instruments.

(64B8-51.006(3)(f)20.(e)19., F.A.C.)

(j) Failure to maintain an appointment record which lists the name each person who has received electrolysis treatment ~~book.~~

(j) First time violation – a \$150.00 fine, second time violation – a \$300.00 fine.

(64B8-51.006(3)(g)(4), F.A.C.)

(k) No change.

(l) Failure to have any one of the following items/equipment (the failure to have any one of the items/equipment shall constitute a separate violation):

(l) First time violation – a \$50.00 fine, second time violation – a \$100.00 fine, third time violation – \$200.00 fine.

1. Needle holder tips.

(64B8-51.006(3)(f)(e)3., F.A.C.)

2. A treatment table or chair with a nonporous surface capable of being disinfected.

(64B8-51.006(3)(f)(e)4., F.A.C.)

3. Disposable paper drapes or sanitary cloth drapes stored in a closed container or compartment.

(64B8-51.006(3)(f)(e)5., F.A.C.)

4. Single use disposable towels.

(64B8-51.006(3)(f)(e)7., F.A.C.)

5. A treatment lamp or magnifier lamp capable of being cleaned with disinfectant.



(64B8-51.006(3)(f)(e)9., F.A.C.)

6. A magnifying device which shall be a magnifier lamp, optical loupe or microscope capable of being cleaned and disinfected.

(64B8-51.006(3)(f)(e)10., F.A.C.)

7. Tuberculocidal hospital grade disinfectant detergent registered by the Environmental Protection Agency, household bleach or wiping cloths presaturated with disinfectant for wiping nonporous surfaces.

(64B8-51.006(3)(f)(e)11., F.A.C.)

8. If eye shields are used, eye shields capable of being cleaned with disinfectant.

(64B8-51.006(3)(f)(e)12., F.A.C.)

9. Covered containers for sterile needles and forceps ~~which containers are capable of being cleaned and~~ **Sterilized.**

(64B8-51.006(3)(f)(e)13., F.A.C.)

10. Betadine, 3% U.S. pharmaceutical grade hydrogen peroxide or 70% isopropyl alcohol or mapped single use wipes saturated with 70% isopropyl alcohol.

(64B8-51.006(3)(f)(e)14., F.A.C.)

11. ~~Clean, non-sterile materials such as~~ Cotton balls, cotton strips, cotton swabs, gauze pads, ~~or and~~ gauze strips.

(64B8-51.006(3)(f)(e)15., F.A.C.)

12. If cloth towels are used, laundered and sanitized cloth towels stored in a closed sanitized container or compartment.

(64B8-51.006(3)(f)(e)16., F.A.C.)

13. If cloth towels are used, a covered sanitary container for holding used cloth towels.

(64B8-51.006(3)(f)17.(e)16., F.A.C.)

14. Non-sterile disposable examination gloves.

(64B8-51.006(3)(f)21.(e)20., F.A.C.)

15. An FDA registered needle-type epilation device in working order.

(64B8-51.006(3)(f)1., F.A.C.)

(m) Failure to comply with continuing education requirements.

(64B8-52.002, F.A.C.)

(n) through (s) No change.

(t) Failure to comply with Section 381.0098, F.S. and Chapter 64E-16, F.A.C., pertaining to biomedical waste.

(m) First time violation – \$500 fine; and completion of all incomplete continuing education credits, all to be submitted within (6) months of the citation.

(t) For first time violation, a \$250 fine.

(5) The Board designates the following as electrology citations violations in laser or light based hair removal. Failure to have:

(a) Written designation of laser safety officer.  
(64B8-51.006(3), ~~(h)5.(g)4.~~, F.A.C.)

First time violation \$150, Subsequent violations \$300

(b) Appropriate sign on door of laser room as required by ANSI Standard Z136.1-2000, in effect on June 1, 2006, available from American National Standards Institute, 25

First time violation \$150, Subsequent violations \$300.

West 43rd Street, 4th Floor, New York, N.Y. 10036.

(64B8-51.006(3)(h)6, (g)5, F.A.C.)

(c) No change.

(c) No change.

(d) Lock on door of laser room.

First time violation \$150, Subsequent violation \$300.

(64B8-51.006(3)(h)7, (g)6, F.A.C.)

(e) Fire extinguisher in vicinity of laser room.

First time violation \$150, Subsequent violation \$300.

(64B8-51.006(3)(h)9, (g)8, F.A.C.)

(f) through (h) No change.

(i) Proof of registration for each At least one piece of properly registered laser device equipment located within the electrology Facility, as required by Section 501.122, F.S.

First time violation \$300, Subsequent violation \$600.

(64B8-51.006 (3)(h)4, (g)3, F.A.C.)

(j) Protective eyewear for all persons in laser room during operation of laser.

First time violation \$300, Subsequent violation \$600.

(64B8-51.006(3)(h)8, (g)7, F.A.C.)

(k) Proof of completion of 30 hours of post-licensure education in laser hair removal for all electrologists using laser equipment in the facility.

First time violation \$500, Subsequent violation \$1,000.

(64B8-52.004 F.A.C. and 64B8-51.006(3)(h)2, F.A.C.)

(l) Proof of certification as Certified Medical Electrologist for all persons who use laser equipment in the facility, who are not exempt and are licensed electrologists.

First time violation \$500, Subsequent violation \$1,000.

(64B8-56.002(2)(b) and 64B8-51.006(3)(h)3, F.A.C.)

(6) through (7) No change.

Rulemaking Specific Authority 456.077(1), (2) FS. Law Implemented 456.072(3)(b), 456.077(1), (2), 478.51, 478.52 FS. History– New 11-16-93, Formerly 61F6-80.002, Amended 1-2-95, Formerly 59R-55.002, Amended 11-13-97, 10-12-98, 2-11-01, 2-20-02, 11-12-02, 7-16-03, 2-12-07, \_\_\_\_\_.

## 12. Sunshine Laws Refresher

Dr. Jolynn Greenhalgh stated that since this had just been discussed at the New Council Member Orientation, there was no need to review again.

## REPORTS

### 13. Dr. Jolynn Greenhalgh, Council Chair

Dr. Jolynn Greenhalgh gave no reports.

### 14. Allen Hall, Executive Director

- Cash Balance Report
- Expenditures By Function

Informational item.

15. Annual Financial Reports and Projections

Informational item.

**NEW BUSINESS**

16. Proposed 2014 Meeting Dates

Dr. Max Wilson stated that he is not available to meet Mondays at 9:00 a.m. Council staff advised that they attempted to accommodate everyone's schedules, and these were the only available dates. Dr. Max Wilson stated that although he will not be able to attend every meeting, he is agreeable to the dates.

**MOTION:** Dr. Jolynn Greenhalgh moved to accept the proposed 2014 meeting dates. Dr. Max Wilson seconded the motion, which carried 5/0.

The approved 2014 meeting dates are as follows:

- Monday, January 20, 2014 at 9:00 a.m.
- Thursday, April 17, 2014 at 2:00 p.m.
- Monday, July 14, 2014 at 9:00 a.m.
- Monday, October 13, 2014 at 9:00 a.m.

17. Approval of Updated Delegation of Authority

During the August 21, 2013 meeting of the Council, the members determined to delegate authority to the Council Chair to review and make determinations as to whether an applicant should be referred to the Professionals Resource Network (PRN) for evaluation prior to final action being taken on the licensure application.

**MOTION:** Dr. Max Wilson moved to accept the updated delegation of authority. Ms. Nilsa Canaveral Lapeyrouse seconded the motion, which carried 5/0.

18. Inquiry to Council re: 64B8-51.006, F.A.C., Rule Governing Licensure & Inspection of Electrology Facilities

Dr. Jolynn Greenhalgh requested additional research on how other offices handle sterilization, specifically, whether there are other types of sterilization procedures and the effectiveness of Cavicide. Dr. Greenhalgh also requested information on how dermatology offices handle procedures with regard to tweezers. Dr. Max Wilson stated that it may also be helpful to contact the infection control nurses at a local hospital for additional information.

Staff will research and provide information to the Council Chair and Dr. Wilson to aide in making a decision.

19. Inquiry to Council re: Supervision Required for Practical Portion of 30-Hour Laser Hair Removal Continuing Education Course

The Council affirmed that supervision for the practical portion of a 30-hour laser course may only be done by medical doctors and osteopathic physicians licensed under Chapter 458 or 459, Florida Statutes.

There was a question as to whether unlicensed students should be participating in a continuing education course. Ms. Sandra Allen informed she was instrumental in drafting the original language for the applicable rule. She indicated the 30-hour program was written as a continuing education course because, at that time, it was assumed the persons taking such a course would already be licensed.

#### **OTHER BUSINESS AND INFORMATION**

21. Healthy Weight Liaison

The Florida Department of Health has begun an initiative to be the healthiest state in the nation. The Council accepted Dr. Jolynn Greenhalgh, who volunteered, to serve as the Council's Healthy Weight Liaison.

22. 2013 MQA Board/Council Chairs & Vice Chairs Annual Meeting

Informational item.

23. August 1, 2013 and October 3, 2013 EO/DN Committee Meeting Minutes

Informational item.

24. Unlicensed Activity Report

Informational item.

25. Final Order, Melissa Mattek EO 757

Informational item.

26. Final Order, Reka Barany EO 2020

Informational item.

27. Electrology Staff Recognition

Informational item.

**ADDENDUM:**

**RULES REVIEW AND DEVELOPMENT**

29. Rule 6458-55.002, F.A.C., Citations

This item was tabled until the next meeting.

**ADJOURNMENT**

The meeting adjourned at 3:39 p.m.